

UNIT – I

(Nature of Management)

Carrying 1 Marks

1. Management is :- 1
(a) an art (b) a Science (c) both (d) None of these
2. A Director of a company belongs to - 1
(a) Top level management (b) Middle level management
(c) Supervisory level of management (d) None of these.
3. In the absence of management a company can - 1
(a) Rise (b) Fall
(c) Both rise & fall (d) None of these
4. How many primary functions of a management- 1
(a) 5 (b) 9 (c) 8 (d) None of these.
5. Co-ordination is the- 1
(a) Principles of management (b) essence of mangaeemn
(c) Nature of Management (d) None of these
6. Name any two function of management - 1
7. What is the level of Management of a director in a company. 1
8. Name the three levels of Management. 1
9. Who is the Managers of your School ? Principal or Clerk ? 1
10. Which levels of management have more persons in number ? 1

True and False

1. Management is an art. Not Science. 1
True/False
2. India has no need of Management. 1
True/False
3. Principal of your School is an example of a manager of the School. 1
True/False
4. Co-ordination is not the essence of Management. 1
True/False
5. Policy formulation is the function of top level of Management. 1
True/False

4 Marks

1. What is the nature of Co-ordination ? 4
2. Discuss any four functions of Management. 4
3. Discuss the management as an Art. 4
4. What are the levels of Management. Discuss. 4
5. Explain functions of top level of management. 4
6. Explain the meaning & importance of management. 4
7. Management is a continuous process. Explain. 4
8. Is 'management a full fledged' profession. ? Give your reasons in support of your answer. 4

9. Shyam is a foreman in a company. What is his level of management in the company ? Give any two functions of Shyam. 4
10. Co-ordination is needed at all level of management. Explain. 4
11. Explain the Main features of Management. 4
12. How Management helps to run an enterprise successfully. ? 4
13. Explain organising as a function of Management. 4
14. Explain the concept of Mangement. 4
15. Explain the importance of Co-ordination in management. 4

6 Marks

1. What do you mean by Co-ordination? Co-ordination is the essence of Management. Explain. 6
2. Write down the function of top level managements supervisory levels of Management. 6
3. “A Successful enterprise has to achieve its goals effectively & efficiently- Explain. 6
4. Discuss Management as an art as well as a Science. 6
5. “To manage is to forecast, to plan, to organise to command, to Co-ordinate & to control”- Henry Fayol. Explain. 6
6. Describe the functions & importance of Management. 6
7. You are working as ‘Regional Manager’ in Bajaj Auto Company Ltd. Name the levels of Management at which you are working? State your functions you will perform as “Regional Manager in the company. 6
8. What do you mean by Management ? Explain its nature. 6
9. What are the social Responsibilities of Management? Explain 6
10. Co-ordination is not a separate function of Management Explain with the help of a suitable Example. 6